

RE-ADMISSION 2026

OCCUPATIONAL CERTIFICATE: PHARMACIST'S ASSISTANT COURSES

Herewith are details of the re-admission of the Occupational Certificate: Pharmacist's Assistant Courses.

Please take note of the following:

- The S Buys Academy will determine all your outstanding Study Unit Modules from your academic history in order to provide an accurate quote.
- Please indicate in which intake you would like to participate in. Should there not be availability to absorb you in an intake, alternative intake options will be provided.
- The quote is valid until ten (10) working days before the start of the intake you want to participate in.
- You will be required to follow the academic schedule strictly. Otherwise, it will result in another re-admission or registration with the South African Pharmacy Council.
- Note that a courier fee of R100 will be automatically added to the quote, should you require new study guides, practical documents, lab coat or USB.
- A Litmos Access Fee of R100.00 per month for the intake period will be charged.
- A SAPC fee might be charged if necessary

S Buys Academy's re-admission admin fee per intake R1500.00 (incl. VAT)

Knowledge Component (KC) Re-admission Conditions

- You will receive access to the Academy's e-learning platform for the re-admission period.
- Should you have not achieved 50% attendance for the real-time tutorial, you have to attend the new intake's real-time tutorials for 50% attendance at no additional cost.
- If you attended less than 50% of the real-time tutorials, it will not be carried over to the new intake.
- If you attended 50% or more of the real-time tutorials during the previous intake, it will be carried over, but if you wish to attend them again, you are welcome to do so at no additional cost.
- You will have to redo the online Formative Assessment at no additional cost until deemed Competent if you have been found Not Yet Competent in a Study Unit's Formative Assessment in the previous intake.
- If you have been found Competent in a Study Unit's Formative Assessment in the previous intake, you do not have to redo the online Formative Assessment.

For each Study Unit:

- You will have to work through the pre-recorded presentations and attended real-time tutorial sessions for each Study Unit as per the academic calendar of the new intake you participate in.
- You need to obtain 50% attendance for the real-time tutorials of a Study Unit as scheduled per the academic calendar of the new intake you participate in. This is regardless of achieving this minimum

competency requirement during a previous intake. - You need to be deemed competent in a Study Unit's Formative Assessment, regardless of achieving this minimum competency requirement during a previous intake. - All conditions as explained in the Assessment Layout document in each study guide is applicable to gain entry to the summative assessment. - Some Study Unit's summative assessments consist of more than one (1) question paper. Note that a will be charged per question paper
Practical Skills Component Re-admission Conditions
- You will receive access to the Academy's e-learning platform for the re-admission period for communication purposes. - Should you have attended some practical sessions of a Study Unit (even achieved the minimum attendance percentage of 80%) but have not attempted the Practical Summative Assessment, you will have to re-admit for the practical sessions of the Study Unit. - Should you have attended the practical sessions of a Study Unit but not obtained more than 50% for the practical summative assessment, you have to re-admit. - For each Study Unit: - You have to re-attend the practical sessions, regardless of achieving the minimum attendance percentage of 80% during a previous intake. - You have to re-attend the practical sessions, should you have not shown competency in the practical summative re-assessment or have not gained entry to the practical summative re-assessment (not obtained more than 50% for the practical summative assessment) - All conditions as explained in the Assessment Layout document in each study guide is applicable.
Work Experience Component Re-admission Conditions
- You will receive access to the Academy's e-learning platform for the re-admission period for communication purposes. - No hours of work-based learning from a previous intake will be carried over to a new intake. You will have to complete the hours from scratch. - All conditions as explained in the 'Read Me First' document in each Study Unit's Portfolio of Evidence is applicable.

Banking details:

NAME OF ACCOUNT: S Buys Academy
BANK: ABSA
BRANCH CODE: 632005
ACCOUNT NUMBER: 4054414695
REFERENCE NUMBER: Your SBA number

Re-admission Process

1. Complete the application for re-admission form and email it to sbafin1@sbuys.co.za
2. You will receive a re-admission quote from the S Buys Academy
3. Should you accept the re-admission quote, the re-admission admin fee of R1500,00 is payable immediately.
4. Send the proof of payment to sbafin1@sbuys.co.za.
5. The re-admission will be processed and you will receive further communication from the Academy.

Payment arrangements

- The S Buys Academy's re-admission fee of R1500.00 is payable immediately after accepting your re-admission quote
- The amount per outstanding study unit module is payable one (1) month before the start date of the specific study unit module.
- No debit order arrangements will be possible for re-admission fees. Only EFT or Bank Deposit payment options are available.

How to check for future available intakes

- For Basic level intakes, click on the following link: <https://forms.gle/YkcYk3RoKRb3uuPS6>
- For Post-Basic level intakes, click on the following link: <https://forms.gle/TprvDk5sHK3rHqtd7>



Application for re-admission 2026
Occupational Certificate:
Pharmacist's Assistant Course

SBA

For Office use only

Course Information

I want to re-admit for the following intake:	
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Personal Information

Title:		SAPC P-number: (if available)	
Surname:			
First name:			
Middle Name			
ID number:			
Cell number:			
E-mail address:			

Courier Address

Complex/Building Name	
Street Address 1	
Street Address 2	
Town	
Area Code	
Province	

Residential Address for Work-Based Placement

Complex/Building Name	
Street Address 1	
Street Address 2	
Town	
Area Code	
Province	

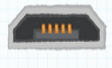
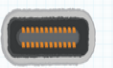
I am full-time employed in a pharmacy	I am NOT full-time employed in a pharmacy
Pharmacy Name	
Pharmacy Y-number	
Tutor Name	
Tutor P-number	

Payee Information

Who should be invoiced: (Tick one)	Self-funded:	Employer:	Funder:
Name of person or company to be invoiced:			
Company VAT number, if applicable:			
Contact person in case of a company:			
Contact details of payee:	Tel:	Cell:	
E-mail of payee:			
Address for correspondence: (Person or company to be invoiced)	Address:		
	Postal code:		
Payment method for initial re-admission as well as "pay-as-you-go": (Tick one)	EFT transfer or Internet banking (preferred method)	Cash deposit or cardless cash deposit at an additional administration fee of R40.00 per instalment	

Flash drive information: (tick the relevant blocks)

I need a flash drive with pre-recorded audio-visual presentations	I do not require a flash drive
Only mark if you want a dual flash drive. Look at the charging point of your smartphone or tablet. If it is rectangular, circle "Type C," and if it is the shape of a house with a flat roof, circle "Micro B" below.	

 Micro B	To be found on most smartphones and Android tablets	 Type C	To be found on the latest Samsung smartphones and Apple phones & tablets
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Lab Coat Information (@R350.00): (tick the relevant blocks)

I need a Lab Coat.	I do not require a Lab Coat	
Lab Coat Size (if a lab coat is needed) S / M / L / XL / XXL / XXXL		

Study Guide information (@R300.00 per Study Unit): (tick the relevant blocks)

I need Study Guides for the following Study Units.	I do not require any Study Guides	
BL01		PB01
BL02		PB02
BL03		PB03
BL04		PB04
BL05		PB05
BL06		PB06

Portfolio of Evidence information (@R250.00 per Study Unit): (tick the relevant blocks)

I need Portfolio of Evidence for the following Study Units.	I do not require any Portfolio of Evidence	
BL02		PB01
BL03		PB02
BL04		PB03
BL05		PB04
		PB06

I need a Compounding Box for BL03 or PB02 (@R350.00): (tick the relevant blocks)

Yes		No	
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CONTRACTUAL AGREEMENT

I, (full name & surname of applicant), the undersigned, declare that this document constitutes a binding agreement upon the terms set out there between myself and S Buys Academy (Pty) Ltd (hereforth referred to as the Academy) when signed.

- I accept the re-admission conditions and re-admission quote.
- I understand that it is my responsibility to notify the Academy within **5 working days** if there have been **any changes** in my personal information, such as a change of contact details.
- I understand that the Academy will not allow me to participate in a Study Unit Module if proof of payment is not received a month before the start date of the specific Study Unit Module.
- In line with Section 15 of the Protection of Personal Information Act, 4 of 2013, I hereby give my consent freely and voluntarily that the Academy, its data operators, and its employees may collect, process, share and store my personal data obtained through this document including future documents, such as booking forms, assessments and assignments, in the day to day business with regards to the completion of this course, to create a profile and update it from time to time. The Academy and its employees may further share the information obtained to report on the progress of my studies to my tutor, coordinator, employer, funder, or the South African Pharmacy Council, as the case may be.
- I understand that my personal information, as recorded and stored by the Academy, is protected under and in full accordance with the Protection of Personal Information Act (4 of 2013). Any additional personal information I supply will be subject to the same standard of confidentiality and protection.
- I understand that I may enquire about what personal information the Academy shares and why it is necessary. I further understand that I may object to my information being processed and request a correction or deletion of my information at any time.

The Academy may ☐ / may not ☐ (tick the relevant box) send me marketing information regarding new courses or products via e-mail in future.

Applicant's signature: _____

Date _____

Please complete this page and email it to sbafin1@sbuys.co.za